

2018 Volleyball Canada Beach National Championships



**Volleyball
Canada**

Request for Proposals

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Table of Contents

- 01 Beach National Championships Introduction 3**
- 02 National Championship Objectives 3**
- 03 Event Information 3**
- 04 Bidding Procedure 4**
- 05 Bid Package 4**
- 06 Host City Profile 5**
- 07 Revenue Sources..... 5**
- 08 Volleyball Canada Responsibilities..... 5**
- 09 Host Responsibilities 6**
- 10 Beach Requirements..... 6**
- 11 Local Organizing Committee..... 7**
- 12 Selection Criteria.....8**

01

Beach Nationals Championships Introduction

Beach Volleyball was first hosted as a National Championship in 1989, and has been evolving ever since. The event has changed in form multiple times, switching from a true nationals to regionalised events. The structure of the event has also changed over the years, ranging from youth and senior on their own, to combining them into one big event. Regardless of the structure, Beach National Championships is the culminating beach event for all provincial tours, where athletes from across the country come out to battle for the title of Beach National Champion.

Beach Nationals will be composed of two separate competitions, senior and youth, which have their own unique requirements. The event consists of hundreds of participants including athletes, coaches, parents, referees, volunteers and spectators.

02

National Championships Objectives

The objectives of the Volleyball Canada National Championships are to:

1. Declare a champion in all age categories for both genders
2. Offer a unique participation opportunity
3. To create a competitive environment with meaningful competition
4. To support development and high performance programs
5. To promote the game of beach volleyball

03

Event Information

Beach National Championships is a four day event, including one day of check in/practice, and three days of competition. Generally, the practice day falls on a Thursday, with competition running from Friday through Sunday. However, Volleyball Canada is open to other competition structures to accommodate for smaller venues.

Senior

The senior division consists athletes over the youth age categories, as well as anyone wishing to compete in a competitive environment. Part of this event is used as an identification opportunity for athletes to be seen by the National Team coaches. Dependant on the number of teams registered for the event, there may be multiple divisions built in to allow for more meaningful competition for all. The top division will be playing for prize money.

2016 Participation Numbers – 22 Teams total (10 Men's and 12 Women's) across 2 divisions (3 Courts)

2017 Participation Numbers – 32 teams (19 Men's and 13 Women's) across 2 divisions (4 Courts)

Youth

Youth Beach Nationals is comprised of 14U, 16U & 18U with 15U being an option if warranted. There will also be consideration for a 20U division depending on the projection of interest.

2016 Participation Numbers – 158 Teams across 10 divisions (50 Courts)

2017 Participation Numbers – 123 teams across 7 divisions (32 Courts)

04

Bidding Procedure

General Procedure

All parties interested in hosting the Youth and/or Senior Beach National Championships are required to submit a bid document addressing all requirements displayed in this manual. The successful bidder will be awarded the event in 2018, with possibility of renewal for 2019 based on the success and post evaluation of 2018.

Beach National Championships must be hosted after all provincial dates are complete (generally within the two weekends before Labour Day). The format and timelines of a bid can vary based on resources available. Bidders are asked to clearly submit a bid for one of the following options in their package:

- 1 –Youth Beach Nationals
- 2 –Senior Beach Nationals
- 3 –Youth and Senior Beach Nationals
 - a) Two separate weekends for Senior and Youth at the same venue
 - b) Both events on same the weekend at the same venue
 - c) Two separate events on the same weekend at two separate venues

All bids for the 2018 Beach National Championships must be submitted by **November 3rd, 2017**. No bids will be accepted after the deadline.

Once all bids are submitted, the Selection Committee will evaluate all bids and a winner will be selected. All applicants will be notified on or before December 1st, 2017. The successful host will be announced publicly on or before December 8th, 2017. Volleyball Canada reserves the right to be the first to announce the event host city.

Bids must be submitted to the attention of Andrea Bailie via e-mail at abailie@volleyball.ca and (if desired) by mail at 1A-1084 Kenaston Street, Ottawa, ON, K1B 3P5. Any changes to a submitted bid must be reported immediately via e-mail or phone (613-748-5681 x234).

The prospective host is responsible for providing the Bid Evaluation Committee with the following aspects for a site visit in the month of November:

- 2 economy class round trip domestic travel for Bid Evaluation Committee Members
- Lodging
- Local transportation to/from airport and between hotel/site(s)

05

Bid Package

Bids must contain the following information and documents in the order provided:

- Host city profile (not to exceed 2 pages) – details in Section 6
- Information on all anticipated revenue sources for event – Section 7
- Plan to cover anticipated host expenses

- Demonstrated ability to meet Beach Requirements – Section 9
- Information on the local organizing committee and its partners – Section 11
- Accommodation information
- Supporting Documents:
 - Letters of support from host city
 - List of available hosting grants
 - A listing of media outlets in your city, region, province
 - Any additional hospitality and services available to athletes and referees

06

Host City Profile

The Bid Package must include the following information about the host city (limited to 2 pages):

- Demographic Data
- Transportation Hubs (airports, highways, etc.)
- Closest International Airport
- Public Transportation Networks (trains, buses, etc.)
- Media Access (local, regional, national, etc.)
- Active Volunteer Community
- Tourist Attractions
- Any other events happening in the area in the same time frame
- Any other additional information pertinent to the bid

07

Revenue Sources

The Host will receive a hosting fee which will be determined by the number of teams registered. The payment details are to be negotiated with the successful host as they are dependent on the facility costs. This fee will be paid out at the completion of the event.

One hundred percent of the revenue generated by VC via sponsorship, federal support and/or merchandise remains the property of VC and will not be shared with the host. Any pre-existing sponsorship revenue generated by the host will remain with the host. However, any event specific sponsorship revenue generated will be shared, and is to be negotiated with the successful hosting group.

Any revenues generated by food and beverage sales will remain with the host.

08

VC Responsibilities

Volleyball Canada will be responsible for the following:

- VC Staff and Representatives - payment, transportation and accommodations
- Referees - recruitment, payment, transportation and accommodations
- Event Clothing - staff and volunteer clothing
- Event registration, check in, players meeting
- Prizing and Awards
- Competition Balls

- Event signage (VC and VC sponsors)
- Competition Management – seeding, schedules
- Result Management (online system and score sheet template)
- Event Website, social media and communications
- Medical services
- Event merchandise
- Photographer, entertainment

09

Host Responsibilities

Competition Venue

The host is responsible for the competition venue, playing area, equipment, city permits (if needed), as well as personnel related to event management, court maintenance, setup and take down. This includes, but is not limited to sand maintenance before, during and after the tournament, equipment management, and the human resources to do so.

Volunteers

The host is responsible for the recruitment of local volunteers to help run the following elements: Set-up/Take Down, Court Maintenance, Results management, Game Management, Centre-court and Check in personnel. More detailed information on volunteer requirements can be found in Section 11.

10

Beach Requirements

Competition Venue

The competition venue is a very important factor in the selection process. With open format events, it is important to ensure that the majority of courts can be found within one main site. The following will be considered when selecting a venue:

- Number of available courts
 - Youth – 32 courts minimum; 40 preferred
 - Senior – 6 courts minimum
 - Combined – 38 courts minimum; 44+ preferred
- Quality of sand and depth of sand
 - Depth of 30cm is preferred
- Free space around courts (side and end lines)
 - Minimum of 3m between sidelines and 4m between end lines
- Adequate Drainage
- Quality of court equipment (see below for further details)
- Feature Court capacity with room for signage
- Proximity to hotels, city centre, and airport
- Lavatory facilities on site
- Drinking water access
- Spectator areas
- Free space for the tents needed to run the event
- Any venue restrictions (i.e. advertising, sponsors, retail sales, food services, etc...)

Equipment

The following equipment is required at each venue. Volleyball Canada is to approve all equipment prior to the start of the competition.

- Nets, poles, antennas, flip charts, and lines in good condition on every court
- Sufficient referee stands for all medal matches (10-12)
- Lines must be 5 to 8cm in width and made of flexible material
- Antennas must be manufactured and made of fibreglass or a similar material and fasten to the net mechanically
- Permanent posts are preferred, however portable nets are also acceptable
- FUNTEC Net Systems are strongly preferred for the Senior event (at least for feature court)

11

Local Organizing Committee

In order to successfully plan and execute this event, an experienced and competent local organizing committee is required. The members of this committee should have some previous experience in the planning of volleyball events and/or other entertainment/sporting events.

The committee should be made up of people with expertise and knowledge in a variety of different fields. The members can come from various organizations, including the Provincial/Territorial Association (PTA), local tourism board, local sport tourism agency, local volleyball clubs, local college or university volleyball programs, etc.

The following positions are ones that each local organizing committee is required to fill. Note that the following 4 positions do not need 4 unique individuals (one person can take one multiple roles).

Event Chair: This person is the main point of contact between the local organizing committee and Volleyball Canada, and is responsible for managing the rest of the committee members.

Court & Equipment Manager: This person is responsible for venue and equipment needs of the event, including the acquisition of facilities, competition equipment, and the set-up and tear-down of courts.

Marketing and Promotion Manager: This person is responsible for driving the communications and marketing strategies at the local level so as to create market awareness. They are the local contact for all promotional initiatives in the markets prior to the event.

Volunteer Director: This person is responsible for the recruitment, training, and scheduling of all local staff members and volunteers, as well as finding a set-up and tear-down crew. The following areas/roles should be considered when creating a staffing plan:

- **Check in/practice courts**
Youth - 4 volunteers / Senior - 2 volunteers
We will require 2-4 volunteers to take charge of athlete check in and the distribution of tournament tops.
- **Set-Up/ Take Down**
Youth -10-12 volunteers / Senior – 5-6 volunteers
The volunteers assigned to this function will help set-up the courts at the start of the event and take down the courts at the end of the event.

- **In-tournament volunteers**

Youth and Senior -10 volunteers per day

These volunteers are responsible for ensuring all equipment is working properly and responding to any issues that may arise on the sand. They are also responsible for updating all results boards (including the online system). This group will additionally be involved in the awards ceremonies on the final day.

Offering additional scorekeeping volunteers for Senior Beach Nationals is considered an asset.

12

Selection Criteria

Selection Criteria	Description	Weight
1. Beach Requirements	Number of courts	30
	Quality of courts (sand & spacing)	20
	Quality of equipment	20
	Facility amenities (e.g. showers, toilets, tents, feature court, internet capability, spectator capacity, etc...)	15
2. Local Organizing Committee	Experience & Depth of Organizing Committee	25
	Volunteer base	20
3. Geographic consideration	Access to sufficient number of referees	10
	Ease of ground transportation during event	10
	Proximity to a national airport	10
4. Host City	Community support (host city support)	10
	Availability of reasonable accommodations	10
	Ability to promote VC, VC Sponsors and Merchandise	20

Total 200