



Terms of Reference Athletes Council

Mandate

- 1 The Athletes Council (the Council) is a Board committee of Volleyball Canada that represents Volleyball Canada's athletes and is responsible for advising the Board and staff on the collective views of those athletes.

Authority

- 2 The Council will exercise its authority in a manner that is consistent with:
 - a. these Terms of Reference;
 - b. Volleyball Canada's Articles, by-laws, and policies;
 - c. Volleyball Canada's Strategic Plan, Vision, Mission and Values; and
 - d. all applicable legislation, government policy and initiatives.
- 3 The Council may form sub-committees as needed.

Composition

- 4 The Council will have a minimum of four and a maximum of nine members.
- 5 The Chair of the Board will appoint the National Team Athlete Director as the Chairperson of the Council.
- 6 Each senior national team program men and women (indoor, beach and sitting) will select one Council member. Any other Council members will be elected by carded athletes who are members of senior national team programs or who were carded athletes within the last six years of their election to the Council. All Council members have a one year term.
- 7 Generally, the Chairperson and Council members will not serve on the Council for more than six consecutive years; however, they may serve for a longer period of time in exceptional circumstances.
- 8 The Council may invite a Volleyball Canada staff person to attend Council meetings.
- 9 A Canadian representative FIVB Athletes Council will be ex-officio, nonvoting member of the Council.
- 10 Notwithstanding any provision in these terms of Reference, the Board may appoint, remove or replace the Chairperson or Committee Members.



Responsibilities

11 The Council will:

- a. review and adhere to these Terms of Reference;
- b. present athletes' views and positions to the appropriate bodies with respect to current or future programs, policies, or procedures;
- c. provide a forum in which athletes may share information and develop ideas relating to athletes;
- d. review and provide input on Athlete Agreements; and
- e. recommend athlete representation, where appropriate, to Volleyball Canada, The Canadian Olympic Committee Athletes Commission, the Canadian Paralympic Athletes Commission, and other external agencies such as AthletesCAN, where applicable.

Good Faith

12 Members of the Council will act honestly and in good faith.

Conflict of Interest

13 All Committee members will declare any conflicts of interest when they are appointed to the Committee and at the beginning of every Committee meeting. Committee members may not participate in any decision where they have or could be perceived to have a conflict of interest.

Diversity Equity and Inclusiveness

14 Volleyball Canada is committed to encouraging diversity, equity and inclusion in the administration of its policies, programs and activities and will work to provide under-represented groups with an equitable range of opportunities to participate on its committees.

Meetings

15 The Council will meet by telephone, video conference or in person, at least three times a year or as necessary at the discretion of the Chairperson.

16 A quorum will be a majority of the members of the Council.

**Reporting**

17 The Council will keep a record of all of its recommendations.

18 The Council will submit regular reports to the Board through the Chairperson, and it will report to the Members at the Annual Meeting by way of a written report prepared by the Chairperson.

Resources

19 The Council will have access to resources from Volleyball Canada to fulfill its responsibilities as approved by the CEO.

Review

20 The Council and Board will review these Terms of Reference annually.

Approval

21 The Board approved these Terms of Reference on 23 May 2024.