



**Board of Directors Meeting
Tuesday March 25th 2014, 8pm est**

Minutes :

In Attendance: Dan MacIntosh; Debra Armstrong; Monica Hitchcock; Kevin Boyles; Alain D'Amboise; Ahren Cadieux Roman Kocur; **Staff:** Mark Eckert **Regrets:** Monica Hitchcock

1. Review and Approval of Previous Minutes

Motion: Alain D'Amboise Second: Dan MacIntosh Carried: 6 - 0

2. External Relations

- Debra (Women`s CIS)
 - o Attended the Women's Championship at the University of Regina Had an opportunity to meet with CIS officials and was part player of the match awards. Spent time with Lupo and Julien. Overall impression was of a well-run event.
- Mark (Men`s CIS)
 - o Attended men's event at the University of Calgary. Well organized event with good attendance in the final. High quality web coverage. Key event leaders will be assisting in World League. Large number of Team Canada alumni on site. Vince was also at the event doing stats and Kevin Boyles participated as UofC Alumni and VC Board member
- Dan (Men`s CCAA)
 - o Attended the men's event at Briecrest College. Great crowds with the home team advancing to the final. Dan participated in the player of match awards.
- Roman (Women`s CCAA)
 - o Attended the women's event at Seneca College. Similar experience of good crowds and a well-run event.
- Overall comment Volleyball Canada needs to be visible at post-secondary events and assist in creating more visibility for the Championships.

3. Operations Update:

- World League – attached
 - o Ticket sales and negotiations for TV have begun
- Grand Prix – attached
 - o Currently trying to negotiate a domestic TV contract
- Sponsorship –attached
 - o Maui and Sons agreement with beach program advancing
 - o Negotiating terms and conditions IHG Hotel Chain
- Auction – attached
 - o It was our largest gross sales number, however, more e-mails blasts could be used to engage more users and remind people as items came due
- National Championships – attached
 - o Record number of teams
 - o Need to schedule board reps for each event

4. Financial Policy

- Pre-audit review and re-vised polices (Roman)

Roman reported on his trip to Ottawa to meet with Linden and Mark and review the current financial policies and practices of Volleyball Canada. Roman was satisfied with the level of controls, practices, and segregation of duties that Volleyball Canada has. Roman presented an updated version of the financial policies updated by Linden, Roman and Mark.

Review and Approval of Revised Financial Policies

Motion: Roman Kocur Second: Alain D'Amboise Carried: 6 - 0

- Trigger points (Roman)

Roman spoke to the concept of trigger points but suggested they were not required based on his findings in the pre-audit meeting.

- KPMG Engagement Letter – attached

Board approved KPMG as the interim auditor until the membership approves. Some board members were familiar with the audit team from KPMG and were pleased with rate that had been negotiated.

5. Financials

- Forecast – attached
 - current forecast is edging closer to meeting the budget
- Analysis – attached

6. AGM Schedule – attached

- Working with President's Council to determine topics and scheduling of the PC meeting.

7. VRS - attached

- Implementation meeting was held in Ottawa for 2 days with Goalline. A schedule of weekly meeting will take place with the vendor to keep the project on track.

8. Human Resource Update

- John Blacher will be leaving Volleyball Canada to become the Executive Director of Volleyball Manitoba. John will be working 50/50 with VC until the end of June
- Examining the role and what the best go forward option is
- Currently evaluating cost of living increases in salary for staff

9. Athlete Rep Updates

- Working through issues on personal sponsorships versus team sponsorships and Volleyball Canada sponsorships for the National Beach Team

10. Next Meeting

- April 22nd

11. In Camera

12. Adjournment