



Memo

To: Provincial/Territorial Associations
From: Volleyball Canada Nominations Committee
CC: Volleyball Canada Board Members
Date: March 7, 2017
Re: Nominations for VC Board of Directors

Volleyball Canada is seeking nominations for election of three Members-at-Large and Chair Board of Directors.

A director must be an individual with the power to contract who is at least 18 years of age, an individual member registered with an Active Member who has confirmed his or her willingness to serve as a Director, has not been declared incapable by a court in Canada or in another country and does not have the status of bankrupt.

To nominate a candidate, please submit a copy of the attached Nomination Form, including the name of the nominee, signatures of two (2) nominators, and confirmation of acceptance by the nominee to:

Dave Carey, Chairperson, VC Nominations Committee
e-mail: dave.carey@rogers.com

Election for these positions will take place at the 2017 Volleyball Canada (VC) Annual General Meeting (AGM) to be held June 17 in Edmonton, AB.

Please note that both nominees and the nominators must be members in good standing of a Provincial/Territorial Association of VC. The Nominee must indicate his/her acceptance of the nomination and willingness to commit to the position.

Nominees must include the submission of the Nominee Profile form and Volleyball Canada Skills Matrix.

Nomination for Board of Directors must be submitted by **May 18, 2017 at 5:00pm EST**. A list of all candidates will be circulated to all Volleyball Canada Active Members prior to the Annual General Meeting. Nominations from the floor will **not** be accepted.

Please do not hesitate to contact the Chairperson of the Nominations Committee if you have any questions or require clarifications at **(416-457-4556)**, or by e-mail at dave.carey@rogers.com.

Nomination Form

Volleyball Canada Board of Directors

We, the undersigned, nominate _____ of

(Name)

(Address)

for the position of:

Chair

Member-at-Large

Name of Nominator #1:

(Print Name)

(Address)

(Signature)

Name of Nominator #2:

(Print Name)

(Address)

(Signature)

Confirmation of Acceptance and Commitment:

I, _____, agree to stand for election for the above

(Name of Nominee)

position, and if elected, to commit the necessary time to fulfil the role (minimum 20 days for Directors).

(Signature)

Nominee Profile

Please complete the following or attach a resume or CV outlining experience and qualifications

Name:

Address:

Position Nominated for:

Volleyball Background (specify applicable background in volleyball):

Personal Background (specify any personal information that may be applicable to this position):

Position Statement (describe your reasons for seeking this position, and your views on important issues relating to Volleyball Canada):

Background Information – VC Board Structure

The following describes the structure of the Board of Directors, as approved by Members of VC at the AGM in June 2016.

The Board of Directors is ultimately accountable for competent stewardship and long term development of VC. This accountability is monitored through a direct relationship between the AGM delegates and the Board.

The Board, as a whole, provides leadership for the association through strategic planning and organizational policies that set out priorities, values and limitations on staff and committee actions. The Board delegates authority to the President & Chief Executive Officer to ensure that these policies are operationalized in programs, finance, personnel, marketing and administration. The Board monitors the President & Chief Executive Officer's performance.

Composition of the Board

The Board of Directors has seven members – one Chair, five Members at Large and one National Team Athlete Director.

Officers

The Chair is elected by the delegates of the regional associations at the Annual General Meeting. The Board of Directors will subsequently name a Secretary and Treasurer. Industry Canada requires that an incorporated non-profit organization have a Secretary and a Treasurer although these roles can be carried out by a single individual. Consistent with current practices, the Board appoints the President & Chief Executive Officer to the positions of Secretary and Treasurer.

Terms of Office

The Chair, Members at Large and the National Team Athlete Director will serve two-year terms. Directors will serve a maximum of three consecutive terms. The Chair will serve a maximum of three consecutive terms; however, the Chair may serve three consecutive terms in addition to three consecutive terms as a Member at Large.

Characteristics of a Director of the Board

The proposed board model requires individuals who will enjoy focusing on the big picture and being less involved in program and administrative detail. The following describe the desirable characteristics of an ideal individual board member:

- ⌘ A Member of the Board should have a **broad range of experiences in volleyball**. Experience as an athlete, coach, official, organizer, administrator and ideally, in more than one role, will help the Board member appreciate the variety of perspectives that must be considered in developing plans and policies.
- ⌘ Volleyball Canada is part of two significant sport systems – the Canadian sport system and the international volleyball world. A Board member who **understands the various inter-related elements of the national sport system and / or international volleyball** will be a strong asset on the board.
- ⌘ **Strategic, big-picture thinker** – it almost goes without saying that a potential Board member should enjoy the conceptual nature of policy development and strategic planning.

- ⌘ A very desirable characteristic of a Board Member will be **strong interpersonal skills** – articulate, comfortable with diversity of people, good listener. Members of the Board will need to be able to work effectively with strong, diverse personalities and be able to relate to various member groups.
- ⌘ A Member of the Board needs to be a **team player**. Consensus decision making is ideal in this type of board. The ability to commit to a common way of working and speaking with one voice requires the Member of the Board to be able to share leadership and take on different roles for the common good of the Board and the association.
- ⌘ A knowledge or experience in **applying business practices in a non-profit association** is a valuable asset. Non-profit is not the same as not profitable, but at the same time it is important to understand how decision-making changes when the bottom line is not financial, but rather mission-related.
- ⌘ Previous **experience as a member of a non-profit board** is desirable. Work in a non-profit organization would also provide the Member of the board with an appreciation of the dynamics of board operation.
- ⌘ And of course, a Member of the Board will need to have **time** to commit to being a member of the Board. The changed nature of the Board will require that Directors take on a variety of responsibilities involved in policy development. It is not the Director General who develops policy – it's the Board. A Board Member will need to be ready to roll up their sleeves – between meetings!

Election – AGM 2017

Delegates will vote for three Members at Large and a Chair from among the list of nominees. Prior to the election, nominees will have the opportunity to address the delegates directly or have someone speak on their behalf. The nominees receiving the most votes will be elected for a two-year term.