

# PAN AM VOLUNTEERS

## JOB DESCRIPTIONS

### **FIELD OF PLAY**

*16 volunteers per session*

The volunteers assigned to this task will be located in the general field of play. They will have the responsibility of assuring the games run smoothly. The 3-ball system, floor mopper, the quick wipes, the ball shaggers, scoreboard operator and flag bearers are all included in this task.

### **SET-UP/ TAKE DOWN**

*12-20 volunteers per session*

The volunteers assigned to this function will help set-up the court at the start of the event and take down the court at the end of the event. Assuming set-up goes smoothly on the initial evening, the following morning set-up will only require 6 volunteers to complete the final items. Take down will require 12-20 volunteers.

### **VIS**

*8-10 volunteers per match*

The volunteers assigned to VIS will be responsible for keeping the match statistics with the international statistics program and will be supervised by the VIS managers. Prior knowledge of volleyball or strong keyboarding skills is an asset.

### **PROMOTIONS / TICKETING**

*2-4 volunteers per session*

The volunteers assigned to this task will have the responsibility of selling competition programs and will lead the in-match entertainment, including games during time-outs, interviews with members of the crowd, handing out promotional material, etc.

### **TEAM SERVICES / HOST**

*8 x 1 volunteer per visiting team*

The volunteer will be assigned to the visiting team and must be fluent in the team's official language. They will accompany the team as much as possible during their stay, and be a liaison between the teams and the Organizing Committee. Bilingual in ENGLISH with SPANISH, PORTUGUESE, or FRENCH

### **VIP SERVICING**

*1 volunteer per session*

1 adult volunteer in the VIP Lounge to act as greeter and greet VIPs at the arena entrance and guide them to the VIP lounge, then guide them from Lounge to courtside (if necessary).

### **MEDIA HOSTING**

*1 volunteer per session*

Assist with media check-in, greets media at media entrance and provides them with assistance with their seating and media guide/information. Required from about an hour before the game until the end of the game.

### **TRANSPORTATION**

*3-4 volunteers per day*

The volunteers assigned to this task will drive the minivans for the Control Committee, referees. Must possess a valid driver's license (verifiable at any time).

### **RUNNERS**

*2 volunteer per session*

Assist with any above area needed. Including tidy bleachers between games, helping concession.

## PAN AM VOLUNTEERS

### *Field of play*

Monday, Tuesday, Wednesday, Thursday, Friday, Saturday and Sunday  
May 15-21 **May 15 TBD** May 16-21 @11AM-4:15PM and or 5PM-10:30PM

### *Set-up / take down*

Saturday, Sunday and Monday  
May 12,15, 21-22 **May 12 & May 15 @ 8AM** May 21 @ 10PM-12AM, **May 22 TDB**

### *VIS*

Monday, Tuesday, Wednesday, Thursday, Friday, Saturday and Sunday  
May 15-21 **May 15 TBD** May 16-21 @11AM-4:15PM and or 5PM-10:30PM

### *Promotions / Ticketing*

Monday, Tuesday, Wednesday, Thursday, Friday, Saturday and Sunday  
May 15-21 **May 15 TBD** May 16-21 @12PM-4:15PM and or 5PM-10:15PM

### *Team servicing (HOSTS)*

All week +  
May 12-22 **TBD**

### *VIP servicing*

Monday, Tuesday, Wednesday, Thursday, Friday, Saturday and Sunday  
May 15-21 **May 15 TBD** May 16-21 @12PM-4:15PM and or 5PM-10:15PM

### *Media hosting*

Monday, Tuesday, Wednesday, Thursday, Friday, Saturday and Sunday  
May 15-21 **May 15 TBD** May 16-21 @12PM-4:15PM and or 5PM-10:15PM

### *Transportation*

All week +  
May 12-22 **TBD**

**TBD**