2019 NATIONALS REGISTRATION GUIDE VOLLEYBALL REGISTRATION SYSTEM (VRS)

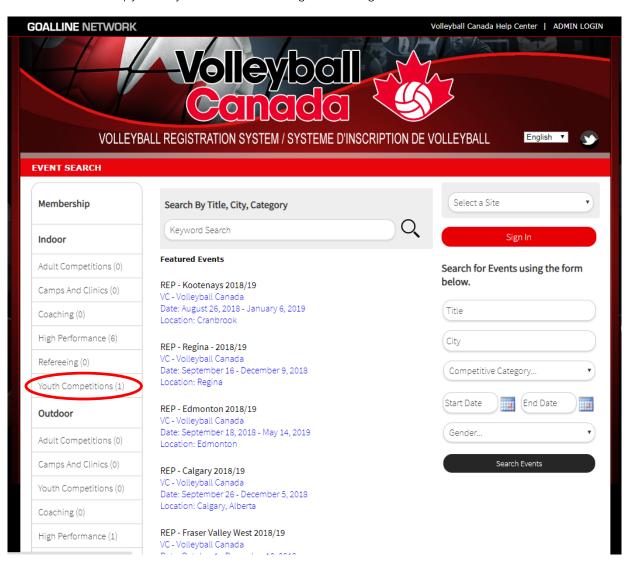


PLEASE FIND BELOW THE STEPS TO FOLLOW IN ORDER TO REGISTER A TEAM FOR THE 2019 VOLLEYBALL CANADA CHAMPIONSHIPS IN MAY 2019. NOTE THAT THESE STEPS APPLY TO ALL PROVINCES AND TERRITORIES.

STEP 1: VISIT THE REGISTRATION SITE

www.register.volleyball.ca

Click the link above or copy it into your web browser to get to the registration website. It should look like this:



Click on "Youth Competitions" on the left side under the "Indoor" menu (circled in red). You will then be able to see the various "2019 National Championship" events that are open for registration. Select the appropriate event and you will be redirected to the registration page for that event. All of the registration forms will require the same information. This is a sample of the 14U Ottawa Nationals registration page:

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	EYBALL REGISTRATION SYS	STEM / SYSTEME D'INSCRIPT	TION DE VOLLEYBALL	glish 🔻 🕥
HOME > 2019 14U NATIONALS - OTTAWA REGISTRATION Event Information				
	···			
Category Location Venue Start Date End Date	Youth Competitions Ottawa,ON Carleton University May 3, 2019 May 5, 2019	Contact Name Contact Email Contact Phone Sanctioned	Vanessa Valente events@volleyball.ca 613-748-5681 ext/poste 238 Yes	
Eligibility Requirements Must have participated in Provincial/Territorial Championships or equivalent.				
Reminder: you do NOT need to input players or all coaches, just the team contact and head coach. Rosters will be received directly from the PTA after the PTA Championshipand entered into ISET.net by VC.				
		your team name. (ex. Bearcats 1	5U Girls Red - should be entered as '	'Bearcats Red")
* Indicates Required	f Field			
Select the appropria category you wish to in: *		•		
Team Name: *				
Club Name *				
Please select your Provincial/Territoria Association *	SELECT SELECT		v	
What is your team's age category? *				
Declared age is the age in which your team will in based on the 2019 N Age Categories. For exteam with players who between September 20 December 2002 will be play in the 17U age cat	l compete Nationals ample, a are born 301 – e eligible to			
Does your team intend any additional age cate during the 2018-2019 s	egory	/A		
New for 2019 - Stay Local Team Exemption Play pre-exemptions ar available for local team teams that reside withi of the competition ven not require accommoda Nationals can request to to Play Exemption by c yes or no:	Stay to re now so only. All in 125km ue and do ation for their Stay			
Team Personnel More				
Head Coach Name *				
Head Coach Email *				
Head Coach Phone Number *				
Team Contact Information				
First Name: *				
Last Name: *				
Birthdate: *	YYYY-MM-DD	1		
Phone: *				
Email: *				

STEP 2: FILL OUT THE REGISTRATION FORM

Beginning at the top of the form, start by selecting the age and gender category that corresponds to your respective team from the dropdown box. For example, if you are registering a 15U Girls team, you would select "Indoor 15U Girls" as shown here

Select an age/gender category: *

Name of Association: *

Indoor 14U Boys
Indoor 14U Girls
Indoor 15U Girls
Indoor 15U Girls
Indoor 16U Boys
Indoor 16U Boys
Indoor 17U Boys
Indoor 17U Boys
Indoor 17U Girls

Indicate your club name and your team name. Please refrain from including the city, age category and gender in the team name. (Example: Use 'Krush Red' instead of '15U Girls Krush Red').

The last part of the team information section will ask you to answer 3 questions. There are 2 questions pertain to playing up an age group and 1 question regarding the Stay to Play Policy to pre-exempt local teams to save them from filling out an exemption form.

- 1. What is your team's declared age category?
 - a. For this section you are to indicate the age category of the team based on the 2019 Nationals Age Category guidelines.
- 2. Does your team intend to play in any additional age categories during the 2018/19 season?
 - a. This is where a team will indicate if they plan on playing in an additional age category aside from their declared age group
- 3. Is your team a "local" team that resides within a certain distance of the host city?
 - a. If your team resides within the range indicated on the registration form, you can click "yes" in order to be pre-exempt, which means you will not be required to fill out a Stay to Play exemption form. All teams will be verified and contacted if they do not qualify for a pre-exemption.

After the team info section, you will move on to the team personnel section. The Head coach name, email and phone number is required as well as the primary contact for the team or club. This is important because this is where all communication regarding the tournament will be directed to leading up to and during Nationals. Once you fill out all the information for the team contact, you will reach the step where you will see the program information section, as pictured in the example below.



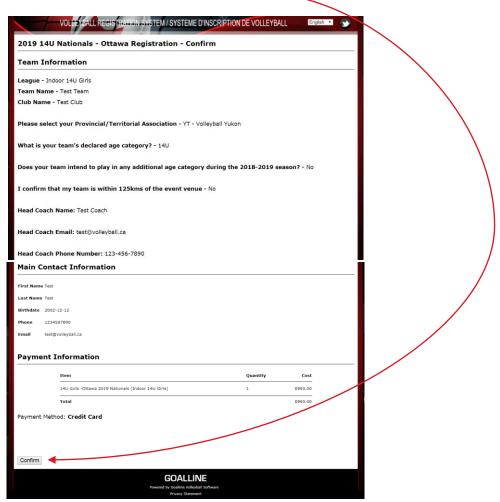
This section will be pre-selected for you as it coincides with the age/gender category you selected at the beginning of the form. Please note that you can only register one (1) team at a time. If you are registering multiple teams, you will complete this process separately for each team.

After the program information option section, you are on to the last part of the registration form. This is where you review the policies and waivers. Once you have read them, simply check the box acknowledging you've read and approve the policies and then click the "Submit Team Registration" button on the bottom right of the screen.



STEP 3: MAKING A PAYMENT

Before making the payment, you will be prompted with a verification process. This screen is titled "confirm", however this does not mean that your registration is complete. The page is a recap of all the information you entered and will ask you to confirm that the information is correct before proceeding. Once you've ensured that it is all correct, click the "Confirm" button on the bottom left of the screen as seen below.



When you click 'confirm', you will be sent to a screen with a summary of the fees being charged. You will need to click the yellow "Paypal Checkout" button as shown below.

PLEASE NOTE: This does not mean that you need a PayPal account. The system simply uses PayPal as the online payment provider. You will be able to pay using PayPal or a valid credit card.



Having trouble logging in?

Pay by Debit or Credit Card

FOR QUESTIONS, CONCERNS OR GENERAL INQUIRIES ABOUT THE VOLLEYBALL REGISTRATION SYSTEM (VRS) OR NATIONALS REGISTRATION PLEASE CONTACT:

You will receive a confirmation email from the VRS to confirm your team's registration as well as an email receipt for your purchase from PayPal. Please

including your team code for accommodations booking.

keep these emails for future reference as they both contain important information,

Vanessa Valente <u>events@volleyball.ca</u> 613-748-5681 ext. 238