

2026 NATIONALS

CLUB PORTAL - REGISTRATION GUIDE



THE FOLLOWING GUIDE WILL SUPPORT ALL TEAMS WHO USE THE CLUB PORTAL, TO REGISTER FOR ALL 2026 NATIONALS CHAMPIONSHIPS. ALL OTHER PROVINCES SHOULD REFERENCE THE NATIONALS VOLLEYBALL CANADA PORTAL REGISTRATION GUIDE.

STEP 1 A: CLUB ADMIN LOGIN TO CLUB PORTAL

**Invitations will be sent to the email listed in the EOI, invitations cannot be forwarded for someone else to register the team.

<https://volleyball.canada.sportsmanager.ie/maint.php>

Go into “Roster Sheets” from the home page and select the “Enter into Event” icon for the team you wish to register.

Roster Sheets

Rosters List

Settings Back

Options

Add

Search/filter options

Club	Team	Age	Gender	Competition	Roster	Main	Needs Approval	Players	Roster Coaches	Events	Actions
		18U Boys	Male	--	Testing	--	--	0	0	0	

STEP 1 B: COACH LOGIN TO YOUR PROFILE

**Invitations will be sent to the email listed in the EOI, invitations cannot be forwarded for someone else to register the team.

<https://volleyball.canada.sportsmanager.ie/sportlomo/users/login>

Select “Roster Sheets” from the dropdown menu, then select “Enter into Event”.

VC Test Club One
James Battiston

Roster Sheets

Search/Filter Sort

Roster PB
Team Name : VC Test Club One Peanut Butter

Season : 2024-2025
Age Grade : 18U Boys
Gender : Male

View Print Edit Attendance Sheets
Enter into Event Send email Email history

Players	Coaches	Events
4	4	0

STEP 2: SELECT THE EVENT

Change the association dropdown to “Volleyball Canada” above the search/filter options. You will see the National Championship event(s) you have received an invitation for (for example ‘18U Boys National Championships’). Click “Buy”. It will add the event into your basket on the right-hand side. Click “Continue” and it will direct you to the registration page.

Please select the events/programs you want to enter Starbucks into

Select Association running the Event: Volleyball Canada

Priority List

Name	Group	Price	Processing Fee	Taxes	Actions
18U Boys National Championships	Volleyball Canada National Championships	1,650.00	0.00	0.00	Buy

Available For Sale

Name	Group	Price	Processing Fee	Taxes	Actions
Total 0 1 of 1					

Basket 0.00

Taxes: 0.00
Total: 0.00

Continue

STEP 3: FILL OUT THE REGISTRATION FORM

All registration forms will require the same information. The pictures included in this guide are a sample of a Nationals registration page.

Begin with filling out the Team Main Contact details. You must fill in all fields in this section. The person whose details are in this section will become the main contact for the team leading up to Nationals for any information about the event. Once complete, click Save. Fill out the additional information and click “Continue”.

Events / Programs

Please enter your purchaser contact information

First Name

Main

Last Name

Contact

Email

Maincontactemail@noema

Province

Alberta

Phone

7055555555

Postal Code

a0a0a0

Save

18U Boys National Championships

Club Name

Provincial/Territorial Association

Please Select...

What is your teams declared age category?

Please Select...

Continue

STEP 4: MAKING A PAYMENT

Before making payment, you will see a purchase summary page. This page displays the event you are registering for on the left, and a place to insert your payment details on the right. Enter your credit card details and click “Continue”.

Visa, Mastercard, Visa Debit and Mastercard Debit are acceptable payment methods. No cheques or offline payments are accepted.

Purchase Summary

Receipt:

Order Summary

Event	Price	Processing Fee	Discount Value	Taxes	Line Value
18U Boys National Championships	1,500.00	0.00	0.00	0.00	1,500.00
Total (Ex Service Fees)					CA\$1,500.00

Discount Code

Apply

Card Details

You will have an opportunity to review and confirm your payment before payment is taken.
Your payment will be processed using Stripe, one of the world's leading Payment Processors. No financial information is disclosed to SportLomo or your Club.

Please enter your card details

Credit or debit card

Card number

MM / YY CVC

Powered by stripe

What is my CVC / CVV code?

Continue

A confirm payment page will appear before the payment goes through. Click “Make Payment” and the system will process your order.

Confirmation emails are sent from **noreply+VolleyballCanada@sportlomo.com** and may be filtered to your junk mail folder. (we suggest adding this email address to a safe sender list for your email provide).

Please keep these emails for future reference as they both contain important information, including your team code for accommodations booking. Ensure you pass this email along to the appropriate people on your team who require it (Ex: Head Coach, Accommodation Booking manager).

FOR QUESTIONS, CONCERNS, OR GENERAL INQUIRIES PLEASE CONTACT: NATIONALS@VOLLEYBALL.CA