

# NCCP Certification Maintenance Guide



The NCCP Maintenance of Certification and Professional Development policy requires all NCCP Certified coaches to maintain their *Active* status through professional development and continued training opportunities over a predetermined period of time. This policy encourages the lifelong learning and continued education necessary for coaches to stay informed of the current best practices in coaching.

In collaboration with the NCCP, Volleyball Canada will provide coaches with credit (PD points) for participating in recognized professional development opportunities. Coaches with Certified status for any volleyball context in the NCCP Locker will have 5 years from time of certification to achieve the required number of PD points (outlined below) and maintain their *Active* status.

Certified Development Coach (14 to 16U age class)	20 PD points
Certified Advanced Development Coach (17U and 18U age class)	20 PD points
Certified Performance Coach and above	30 PD points

*Note: The required number of PD points is based on the highest level of certification achieved and is not cumulative for all contexts. Example – a Certified Performance Coach, who is also Certified Development and Advanced Development, only needs to obtain the 30 PD points for the Performance Coach context.*

Volleyball Canada requires all Certified coaches attending a National Championship to maintain their *Active* status in the appropriate context for the age group they are coaching. Certified coaches who do not have *Active* status will be deemed not to meet requirements and sanctioned accordingly.

Coaches can check their Certification Maintenance progress and current status by clicking on the 'Maintenance' tab in their NCCP Locker account.

The screenshot shows the 'coach.ca' website interface. The navigation bar includes Home, eLearning, Calendar, Pathways, Events, and Reports. The main navigation tabs are Profile, DETAILS, CERTIFICATION, PURCHASES, and HISTORY. The 'Profile' tab is selected, and the 'MAINTENANCE' sub-tab is highlighted in the left sidebar. The main content area shows the user's current status as 'ACTIVE' (circled in red), with a 'Check Certification Maintenance' button (circled in red) and a 'PD Points required & expiry' section (circled in red) showing '20/20 Points' and an expiry date of 'JAN 2023'. The certification details for 'Certified Advanced Development Coach (Transferred)' are displayed, including a 'MAINTENANCE' badge and a 'CONTRIBUTING' badge. The certification starts in 'Jan 2018' and expires in 'Jan 2023'. A 'Volleyball Canada' logo and 'National Coaching Certification Program' logo are also visible.

## Volleyball Canada Recognized PD Opportunities:

<b>ACTIVE</b>		
Active Coaching	1 point per year *	Limit 1 point per year
Active Learning Facilitator	1 point per year *	Limit 1 point per year
Active Coach Evaluator	1 point per year *	Limit 1 point per year
<b>NCCP EDUCATION</b>		
NCCP Multi-Sport Training <i>Includes but not limited to:</i> <ul style="list-style-type: none"> <li>NCCP Multi-Sport Modules</li> <li>NCCP Multi-Sport LF Training</li> <li>NCCP Multi-Sport CE Training</li> <li>NCCP Multi-Sport MCD Training</li> </ul>	Up to 5 points per module	No limit
NCCP Volleyball Specific Training <i>Includes but not limited to:</i> <ul style="list-style-type: none"> <li>Foundations of Volleyball eLearning</li> <li>Elementary Volleyball eLearning</li> <li>NCCP Volleyball Workshop</li> <li>NCCP Volleyball LF Training</li> <li>NCCP Volleyball CE Training</li> <li>NCCP Volleyball MCD Training</li> </ul>	Up to 5 points per module	No limit
NCCP Re-Evaluation <i>Certified coaches who successfully complete a re-evaluation for their appropriate context will receive the full allocation of PD points for that context</i>	100% of the points required for PD credit in the context	No other PD is required if coach chooses re-evaluation
<b>NON-NCCP EDUCATION</b>		
Non-NCCP Multi-Sport Education <i>Includes but is not limited to:</i> <ul style="list-style-type: none"> <li>Respect in Sport Activity Leader</li> <li>Sport conferences &amp; symposiums</li> <li>Webinars and eLearning</li> </ul>	Up to 3 points per module *	Limit 10 points per maintenance period (5 years)
Non-NCCP Volleyball Training <i>Must be delivered by VC or PTA and includes but is not limited to:</i> <ul style="list-style-type: none"> <li>Volleyball coaching symposiums</li> <li>Volleyball courses and seminars</li> <li>Volleyball webinars and eLearning</li> </ul>	Up to 3 points per event *	No limit
<b>SELF-DIRECTED LEARNING</b>		
Self-Directed PD initiatives <i>Must be approved by VC or PTA and includes but is not limited to:</i> <ul style="list-style-type: none"> <li>First aid courses</li> <li>Non-sport leadership training</li> <li>Third party volleyball education programs and courses</li> </ul>	Up to 3 points per initiative *	Limit 3 points per maintenance period (5 years)

\* Please note that the Active coaching credit and some PD activities will need to be self-reported in the NCCP Locker. A detailed guide on how to *Self-Report* PD activities is included below.

## Self-Reporting PD Activities in the Locker:

Many sport related symposiums, conferences or training courses in Canada will now offer NCCP PD points toward Certification Maintenance directly through their event registration. With these events, PD credits for attending or completing the required training will automatically be updated in the NCCP Locker upon completion of the event and require no action from the coach.

There are circumstances where coaches will be required to manually enter or *Self-Report* their PD activities in order to receive their PD points. One of these circumstances is the PD points available for *Active coaching*. In order to receive their 1 point/ year for active coaching, coaches must manually enter it in the *Self-Report* section in their NCCP Locker account (as indicated below).

Coaches may also use the *Self-Report* feature to record professional development events or activities that did not automatically update in the NCCP Locker.

The screenshot shows the NCCP Locker profile page. The top navigation bar includes Home, eLearning, Calendar, Pathways, Events, and Reports. The main navigation tabs are Profile, DETAILS, CERTIFICATION, PURCHASES, and HISTORY. The user's status is ACTIVE. The left sidebar contains icons for TRANSCRIPT, MAINTENANCE, COACH DEVELOPER, and SELF-REPORT. The main content area displays a certification for 'Volleyball' at the 'ADVANCED' level, 'Certified Advanced Development Coach (Transferred)', with 20/20 points. It shows 'MAINTENANCE' status, 'CONTRIBUTING' level, and dates 'Starts Jan 2018' and 'Expires Jan 2023'. A 'SINCE 30-MAR-2017 RENEWED' badge is visible. A red circle highlights the 'SELF-REPORT' button in the sidebar, with an arrow pointing to the renewal text.

The screenshot shows the NCCP Locker profile page with the 'ACTIVE COACHING' and 'COACH SELF-REPORT' sections. The 'ACTIVE COACHING' section shows '1 point/year of active coaching' and a 'RECORD ACTIVE STATUS' button. A red arrow points to the button with the text 'Click to enter details for active coaching'. The 'COACH SELF-REPORT' section shows 'Self-directed learning to a maximum of 3 points per maintenance cycle' and a 'RECORD PROFESSIONAL DEVELOPMENT' button. A red arrow points to the button with the text 'Click to enter details for a self-directed learning activity'. Below these sections are two tables.

ACTIVITY	MONTH/YEAR	
Coach	1/2017	<a href="#">remove</a>
Coach	1/2016	<a href="#">remove</a>
Coach	1/2015	<a href="#">remove</a>

  

DATE OF COMPLETION	TRAINING	LOCATION	
1/2017	Safety or First Aid Course	Ottawa, ON	<a href="#">remove</a>